



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

February 6, 2015

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Mary Deeg, CID, Board Vice Chair

SUBJECT: **FEBRUARY 6, 2015 BOARD MEETING MINUTES**
GOLDEN RULE BUILDING, Ste 295 (2nd floor)
10:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

1) A) QUORUM CALL

Carl Peterson, CPA, PM, Chair **(Absent)**
Mary Deeg, CID, Vice Chair
David Landecker, LS Secretary
Bruce Johnson, PG , Treasurer
Lyn Berglund, CID
Tanya Digiovanni, CAP-OM, PM **(Absent)**
Dave Fisher, CBO, PM
Terry Groshong, Architect **(Absent)**
Jim Grube, PE
Robert Gunderson, LA **(Absent)**
Lisa Hanni, LS
Wayne Hilbert, Architect
Nirmal Jain, PE
David Krech, PE
William Kuretsky, BS, MME, JD, PM **(Absent)**
Dennis Martenson, PE
Paul May, Architect
Peter Miller, PSS **(Absent)**
Daniel Murphy, PE **(Absent)**
Marjorie Pitz, LA
John Swanson, Deputy State Fire Marshal, PM

OTHERS:

Doreen Frost, Executive Director
Lynette DuFresne, Investigator
Laurie Nistl, Board Staff
Allison Desmond, Board Staff

GUESTS:

- Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB).
- Beverly Hauschild-Baron, AIA MN

2) INTRODUCTIONS

A) Introductions of members, staff and guests.

3) READING AND APPROVAL OF DECEMBER 15, 2014 BOARD MEETING MINUTES

MSP: To approve the December 15, 2014 Board meeting minutes, as amended.

4) CREDENTIALING COMMITTEE REPORT (J. GRUBE, Committee Chair)

A) Potential Rule Changes for Consideration were discussed and moved forward.

B) Outreach Report:

- i) December 9, 2014: David Krech - Licensure presentation to the MSPE Student Chapter at the University of Minnesota—Duluth campus.
- ii) January 26, 2015: Dennis Martenson - "The Road to Engineering Licensure" presentation to engineering students at the University of Minnesota—Twin Cities campus.

- iii) February 5, 2015: David Krech – Licensure presentation to Senior Civil Engineering Class at the University of Minnesota—Duluth campus.
- C) Continuing Education Audit statistics were presented.
- 5) RULES COMMITTEE REPORT
 - A) No meeting held.
- 6) ALACID SECTION REPORT (W. HILBERT, Section Chair)
 - A) Affidavit for Reinstatement was approved to be incorporated into the Administrative Rules.
 - B) Potential Rule Changes for Consideration were discussed and moved forward.
 - C) 2015 NCARB Annual Meeting June 17-20, 2015. **MP: To authorize the attendance of three Board members and one staff person.**
 - D) The candidates for NCARB executive positions were discussed.
 - E) Architect Title for Emerging Professionals was discussed. Derivatives of the word architect are not prohibitive.
 - F) Former Board member Caren Martin has been appointed to the CIDQ Board of Directors.
 - G) Landscape Architecture rule was discussed and carried over.
- 7) ELSGEO SECTION REPORT (D. MURPHY, Section Chair)
 - A) Structural Engineer Licensing Update presentation by the Minnesota Structural Engineers Association (MNSEA).
 - B) Potential Rule Changes for Consideration were briefly discussed and carried over.
 - C) 2015 NCEES Central/Northeast Zone Joint Interim Zone meeting, April 30-May 2, 2015. **MP: To authorize the attendance of up to five Board members.**
- 8) EXECUTIVE COMMITTEE REPORT
 - A) Ethics presentations by the Board of AELSLAGID were discussed.
 - B) The Obsolete Rule report was discussed.
 - C) Expedited and Temporary Licensing for the Military. **(ATTACH. 8C)**
MSP: To adopt Subp. 5
MP: To approve and adopt the draft MN Rule 1800.0450 Temporary Military License or Certificate.
 - D) Publishing of Disciplinary Actions in “The Communicator” - The committee decided to continue the existing practice of publication in the newsletter.
- 9) TREASURER’S REPORT
 - A) Budget and revenue reports – discussed.
- 10) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
 - A) Presented to the Senate State Departments and Veterans Budget Division on Wednesday.
 - B) Staffing update – the Board of Accountancy has hired Kay Weiss as Communications Specialist. She will also be working, by interagency agreement, with the Board of AELSLAGID.
 - C) Open appointments may be announced as early as March.

11) UNFINISHED BUSINESS

- A) Rule Update (FYI).

12) NEW BUSINESS

- A) New licensee report (**ATTACH. 12A**) - **MSP: To Approve and Adopt the report.**
- B) Rule Draft for Temporary Military License or Certificate – See action taken in the Executive Committee report.

13) PUBLIC COMMENT

- A) None

14) COMPLAINT COMMITTEE REPORT (D. KRECH, Committee Chair)

- A) The Complaint Committee did not request a closed session.

15) STRATEGIC PLANNING INITIATIVE - Discussion facilitated by Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB).

- A) Strategic Planning agenda (**ATTACH. 15A**)
- B) Proposed Mission Statement (**ATTACH. 15B**)
- C) Draft Value Statement (**ATTACH. 15C**)
- D) Draft Meeting Notes from August 7, 2014. (**ATTACH. 15D**)

16) ADJOURN: **MSP: to Adjourn** - 1:30 p.m.